

United States Bankruptcy Court
for the
Southern District of New York

NOTICE TO THE BAR

August 1, 2018

CM/ECF Outage & NextGen CM/ECF Implementation

On October 19, 2018, at 8:30 AM (EST), the Bankruptcy Court for the Southern District of New York will take CM/ECF offline in order to update to NextGen CM/ECF ("NextGen"). As a result, e-filing will be unavailable through October 21, 2018. Parties with an October 19, 2018 filing deadline should plan to complete their filing prior to 8:30 AM (EST) that day. Papers not filed electronically may be filed with the Court by depositing them in the night depository maintained by the District Clerk and will be deemed filed as of the date and time stamped thereon. Any required fees for such filings must be delivered to the Clerk's Office no later than noon on the next business day. Refer to Local Bankruptcy Rule 5001-1 for further guidance <http://www.nysb.uscourts.gov/sites/default/files/LocalRules2017.pdf>. We expect the system to be available again for e-filing on Monday, October 22, 2018 at 8:30 AM (EST).

The Court's update to NextGen will require filers to take steps to update their CM/ECF and PACER accounts in order to continue to file electronically. NextGen simplifies electronic filing by combining your CM/ECF and PACER accounts into a single Central Sign-On account. Through the PACER website, filers will use one login and password to electronically file in all NextGen courts where they have permission to file. Filers will no longer need a separate CM/ECF account for each NextGen court. All Federal Courts are expected to eventually adopt NextGen. Click <https://www.pacer.gov/psco/cgi-bin/links.pl> to see a list of current NextGen courts.

What should I do next?

- Before October 22, 2018, upgrade your PACER account if you have not already done so at <https://www.pacer.gov/nextgen/>. Each filer must have his or her own PACER account. Shared PACER accounts will not work with NextGen. Please note, PACER accounts created after August 11, 2014, are already upgraded accounts.

- **Beginning October 22, 2018, after New York Southern converts to NextGen, you must link each of your login accounts to your PACER account to electronically file.**

Failure to complete these steps will prevent you from successfully electronically filing after NextGen goes live.

- We look forward to assisting you in this transition to NextGen. More information is available below.

PACER - On the web at <https://www.pacer.gov/ecfcbt/cso/index.html>

Email PACER at pacer@psc.uscourts.gov

Call PACER at (800) 676-6856

NYSB - On the web at <https://www.nysb.uscourts.gov>

Email us at courtservices@nysb.uscourts.gov

Call Court Services at 212-668-2870, Option 3