

**United States Bankruptcy Court  
for the  
Southern District of New York**

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**NOTICE TO THE BAR**

**May 25, 2018**

**NextGen CM/ECF**

On October 22, 2018, the Bankruptcy Court for the Southern District of New York will update our CM/ECF system to NextGen CM/ECF (NextGen). This will require filers to take steps to prepare for NextGen to continue to electronically file.

NextGen simplifies electronic filing by combining your CM/ECF and PACER accounts into a single Central Sign-On account. Through the PACER website, filers will use one login and password to electronically file in all NextGen courts where they have permission to file. You will no longer need a separate CM/ECF account for each NextGen court. All Federal Courts are expected to eventually adopt NextGen. To see a list of current NextGen courts, click [here](#).

What should I do next?

- (1) Before October 22, 2018, upgrade your PACER account [here](#) if you have not already done so. Each filer must have his or her own PACER account. Shared PACER accounts will not work with NextGen. Please note, PACER accounts created after August 11, 2014, are already upgraded accounts.
- (2) Beginning October 22, 2018, after New York Southern converts to NextGen, you must link each of your login accounts to your PACER account to electronically file.

***Failure to complete these steps will prevent you from successfully electronically filing after NextGen goes live.***

We look forward to assisting you in this transition to NextGen. More information is available below.

PACER            On the web at <https://www.pacer.gov/ecfcbt/cso/index.html>  
Email PACER at [pacer@psc.uscourts.gov](mailto:pacer@psc.uscourts.gov)  
Call PACER at (800) 676-6856

NYSB            On the web at <http://www.nysb.uscourts.gov>  
Email us at [courtservices@nysb.uscourts.gov](mailto:courtservices@nysb.uscourts.gov)  
Call Court Services at 212-668-2870, Option 3